

SAULT COLLEGE OF APPLIED ARTS AND TECHNOLOGY
SAULT STE. MARIE, ONTARIO

COURSE OUTLINE

Course Title: FIELD WORK III

Course No.: DSW 205-6

Program: DEVELOPMENTAL SERVICES WORKER

Semester: THREE

Date: SEPTEMBER 1992 Previous date: SEPTEMBER 1990

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APPROVED: K. DeSousa DATE: June 24/92

COURSE DESCRIPTION

Field Work III is designed to give students the experience and skills necessary to work in a variety of settings. Students will learn how to apply and demonstrate theoretical knowledge related to programming utilizing behavioural and humanistic approaches in actual placement sites. The student will develop a sense of responsibility and a feel for the role of a D.S.W. professional.

BEHAVIOUR OBJECTIVES

After completing the requirements for Field Work III the student will:

1. Have a greater understanding of the functions and services their placement agency provides.
2. Develop a sense of team work by experiencing interactions with other professionals in the field.
3. Learn a variety of techniques for training and teaching developmentally handicapped persons.
4. Learn the importance of proper work habits and how these habits affect others, i.e. supervisors, other staff, peers, and clients.
5. Learn to follow lines of communication and how to deal with conflicts should they arise.
6. Have a more knowledgeable understanding of behavioural intervention techniques.
7. Learn to manage and utilize their time effectively.
8. Learn how to observe, record, and report on client progress.
9. Perform basic nursing and health as required.
10. Develop a sense of responsibility and a feel for the role of a DSW professional.

Course Outline: DSW 205-6 Field Work III
Instructor: Ed Finn

METHODOLOGY

Students will be assigned to various agencies such as group homes, vocational placements, nursing homes, developmental centres, etc. by the DSW department. Students will be required to work 16 hours a week which may include shiftwork depending on the placement.

EVALUATION

Students will be evaluated by faculty and with the assistance of the agency supervisor. Assignments, work habits, competency in skill areas, communications with supervisor, professionalism, and most importantly care and treatment of client will be used to measure performance using a variety of methods.

Success or failure on placement involves a number of factors. DSW faculty will assess these factors to decide on grade; satisfactory or unsatisfactory.

Evaluation will be in accordance with Field Work Evaluation Seminar III format.

ADDITIONAL NOTES

1. Students are expected to observe the DSW Placement Policies. Each student will receive a copy of these at the start of Placement. Any breach of these policies, including items relating to attendance, punctuality, attitude, confidentiality, etc. could result in disciplinary action suspension or termination of the placement.
2. Students are expected to read the "Professional Obligations" attached to this outline.

PROFESSIONAL OBLIGATIONS

1. To regard the welfare of the individuals, the group and the community you serve as your primary professional duty.
2. To hold yourself personally responsible for your professional conduct.
3. To be willing to increase your professional competence and to willingly share your knowledge with others in your profession.

Course Outline: DSW 205-6 Field Work III
Instructor: Ed Finn

4. To strive to support the further development of your profession by participating to the best of your ability in related professional associations and activities.
5. To work cooperatively with other persons having regard for their areas of competence.
6. To use care in expressing views on the findings, opinions and professional conduct of colleagues, confining such comments to matters of fact and matters of his own knowledge.
7. To respect the privacy, dignity and other rights of clients.
8. To use in a responsible manner information received in the course of professional relationships.

Following are a number of rules pertaining to the student's relationship to the field placement location he or she will be working in. It is imperative that each student comprehend fully and follow closely these rules so as to get the maximum educational value from his or her field placement experience.

1. Find out all you can about your field placement setting, its policies, functions, and general philosophy taking care to ask pertinent questions.
2. Find out your designated role at your field placement location and follow it well. Remember, you are not on field placement in the capacity of diagnosticians but as students to follow through on the instruction of the field contact personnel. New approaches to your assignments must first be approved by the field contact person.
3. Do not be afraid to ask the staff for guidance. Do not plunge into something you know nothing about.
4. Be polite, courteous and attentive. Remember, you are there to learn, observe, and work.
5. Try to avoid premature judgmentalism on the program carried out by a specific field placement setting. Remember, you are a student learning and not someone there to assess the relative merits of the program. Be careful about being openly critical. Concerns of the service delivery can be discussed in the confidence of the supervision meeting, or with the instructor.
6. Dress and personal deportment are according to acceptable norms of the placement setting.

Course Outline: DSW 205-6 Field Work III
Instructor: Ed Finn

7. Be willing to share any pertinent information you have learned in the setting with the staff who work there.
9. Make sure you are always on time for your placement and contact the field work supervisor and the field placement well in advance if it is necessary for you to be absent.
10. Remember, that the experiences you have in your field placement are part of a learning experience and are to be held in the strictest confidence. The students will not discuss cases with others who have no direct relationships to the client. This is applied to other staff within your field placement as well as outside. At the field placement keep your records as well as correspondence in a confidential manner.

ADDENDUM

To All Students:

In order to assist you in your attempt to complete your course requirements, any special needs accommodation that you may require should be identified to the instructor. Please identify your concern before the next class and submit a written verification within these first three week.